



RENTAL BUDGET WORKSHEET

Ceremony

What?	Estimated Cost	Actual Cost
Arch	-----	-----
Candelabra	-----	-----
Aisle Runner	-----	-----
White Columns	-----	-----
Gazebo	-----	-----
Guest Book Stand	-----	-----
Kneeling Benches	-----	-----

Rehearsal Dinner

What?	Estimated Cost	Actual Cost
Tables: Size	-----	-----
Chairs: Style	-----	-----
Tablecloth Size	-----	-----
Napkins: Color	-----	-----
China	-----	-----
Glassware	-----	-----
Flatware	-----	-----
Serving Pieces	-----	-----
Decorations	-----	-----
Other	-----	-----

Reception, Dinner, Dance

What?	Estimated Cost	Actual Cost
Tent: Size	-----	-----
Tent Sidewalls	-----	-----
Dance Floor	-----	-----
DJ Table	-----	-----

Band Stage		-----	-----
Tent Lighting		-----	-----
Head Table: Size		-----	-----
Buffet Table: Size		-----	-----
Dinner Tables: Size		-----	-----
Gift Table: Size		-----	-----
Tablecloth: Size	Color	-----	-----
Napkins: Color		-----	-----
Chairs		-----	-----
Chair Covers & Sash		-----	-----
China		-----	-----
Glassware		-----	-----
Flatware		-----	-----
Serving Dishes		-----	-----
Chafer		-----	-----
Cake Knife/Server		-----	-----
Cake Fountain		-----	-----
Beverage Fountain		-----	-----
Punch Bowl		-----	-----
Coffee Service		-----	-----
Bar		-----	-----
Bar Back Table		-----	-----
PA System		-----	-----
Decorations		-----	-----
Other		-----	-----

